

**Lee Township**  
**Regular Meeting Minutes**  
**October 8, 2018**

The Regular Meeting of the Lee Township Board was called to order at 7:30 pm at the Lee Township Hall located at 877 56<sup>th</sup> Street, Pullman Michigan.

The Pledge of Allegiance was recited.

**Members Present:** Trustee Black, Trustee Galdikas, Supervisor Owen and Clerk King. Absent Treasurer Lowery

**Board Comment:** Supervisor Owen requested that the date be changed for the Master Plan Meeting from November 19<sup>th</sup> to November 20<sup>th</sup> at 6:30 pm. He also announced that the 56<sup>th</sup> bridge was on schedule in spite of the current strike.

**Citizen Comments:**

Shirley Kay announced that the Fall Festival was scheduled for October 25<sup>th</sup> from 6 to 8 pm. The event is for families with games scheduled for the children. She requested volunteers for providing cakes for the cake walk that will be one of the events.

*A motion was made by Owen and seconded by Black to approve the Regular Meeting minutes for September 10, 2018 minutes all voted "Aye." Motion carried.*

*A motion was made by Owen and seconded by Galdikas to approved the Special meeting minutes for September 13, 2018 . All voted "Aye." Motion carried.*

*A motion was made by Black and seconded by Owen to receive the Treasurer's report. Roll call vote was taken: Yes – Black, Galdikas, Owen and King. Motion carried.*

**Commissioners Report:** Commissioner Jessup gave his County update. He reported that Thursday, October 11<sup>th</sup> at 7 pm the County will have their board meeting and a public hearing regarding the budget. The planning session will start at 3 pm. The County is projecting a 32 million dollar budget which is a 3.5% increase from 2017. He also reported that Larry Brown will fill the vacancy for Road Commissioner due to the recent passing of Bob Carey.

**Deputy Report:** Deputy Joe Borgic reported that there were 109 complaints of which he responded to 39% at 38 complaints. He thanked the residents for keeping their speeds down stating that he hasn't had to stop a resident in the past 3 months for speeding. He reported a rash of B&E's and a car theft that have taken place in Casco, Columbia and Lee Townships. He requested residents be alert and report all suspicious activity. Lastly, he reminded residents to watch for school bus lights when dropping off and picking up children.

**Fire Department Report:** Chief Ted Chamberlain reported 11 calls during the month. The training for the month was on radios. The new radios came in and more equipment will be needed to complete the transition. Ladder drills were also conducted. He reported that October is Fire Prevention Month and on

October 9<sup>th</sup> the department will be teaching fire prevention to Pullman Elementary School students at the fire station. All are welcome. Chief Chamberlain reminded that everyone check their batteries in their smoke detectors. Supervisor Owen commended the Fire Department, along with Jim and Fred Rawson for their help in cleaning up and removing leftover trash from the last Cleanup day.

**First Responders Report:** During the month there was a total of 28 calls of which 22 were medical, 1 fire and 5 accidents. Director Albert Rawson reported the calls to date were 284.

**Assessors Report:** Assessor Kyle Harris reported processing deeds, land splits and property transfers. He presented a land split on parcel #12-008-041-30 for Mathew Hamlin.

*Motion was made by Galdikas and seconded by Owen to approve the lot line adjustment for Hamlin/Williams lot -12-008-041-030 as approved by building inspector and assessor. All voted "Aye."*

**Ambulance Report:** Trustee Black reported minutes from the recent Ambulance Meeting. The meeting was held at the Fennville Emergency Building on September 13<sup>th</sup> at 7 pm where the agenda and minutes were approved from the previous meeting. They reviewed lease contracts and will be looking for the best option for the renewal in 2020.

**Building Inspection:** Supervisor Owen read the permits for the month. He reported 10 electrical, 5 mechanical, and 3 building permits. There were no plumbing permits issued. The total improvements for the month was \$182,800.00.

**Community Center:** An announcement was made regarding the Fall Fest which is scheduled for October 25<sup>th</sup>.

**Cemetery Report:** No report.

**Library report:** No report

**Transfer station:** During the month \$1079.00 was received and 92 tickets. Jim Rawson reported some erosion issues at the transfer station which he is going to work on trying to fix and will probably need gravel. Jim will get with Supervisor Owen regarding what he may need to do that.

**Lake Board:** No report

**Newsletter Committee:** Next edition is scheduled to go out in November. Newsletters are mailed to all registered voters. Anyone not receiving the newsletter can contact the Township to be added to the list.

**Holiday Committee:** The Holiday Social is scheduled for December 1 at 6:30pm. Caroling will begin at Pizza Plus parking lot, followed by Santa parade to at the Lee Township Community Center. Cookies and snacks will be provided to families, along with photos with Santa and a gift for each child under 12. Contact will be made to have the Lee Township Royalty there as well. Anyone interested in volunteering can contact Trustee Galdikas.

**Pullman Pride Committee:** No report

**Road Committee:** Supervisor Owen reported that work will begin on the shoulders of 105<sup>th</sup> Avenue, 58<sup>th</sup> Street and 103<sup>rd</sup> Avenue in the next week.

**Clean Team Report:** The last cleanup took place filling 2 dumpsters. It was discovered that 1 dumpster was half full with TV's even though the flyer indicated that TV's were not accepted. A different plan will be needed next year to make sure that it can be better monitored to eliminate the mess and the dumping of restricted items. Committee member A. Hatfield expressed appreciation for all the volunteers and for the Allegan County Debt Crew for a good job.

## **OLD BUSINESS**

None

## **NEW BUSINESS**

**Sealed Bids for the Community Center Cupola:** Supervisor Owen presented bids for the roof and the cupola on the Lee Township Community Center. Residents in attendance had many questions regarding the removal of the bell and fixing the cupola. It was expressed the bell was a portion of the Township's history and should remain with the community and not be sold. Many would like to see it stay in the building or at least be displayed in another location such as the fire station. Clerk King and Trustee Galdikas felt that it was important to keep the bell in the community and whatever repair was done to either fix the cupola or remove it must be the most cost effective. The current bids were as follows:

Lake Front Roofing - \$3,275.57 to remove the cupola and bell and frame new roof. Option 2- \$4,702.00 to shingle roof and side cupola with new white siding and new gable vents.

Secure Roofing – \$2,800.00 to remove and replace roof including the removal of the bell. Option 2 - \$2,690.00 was to repair cupola and replace with new siding and vents.

Van Beck Roofing – \$3,089.00 to remove bell and repair cupola with new wood and siding. Option 2 \$8,099.00 to put new siding on towner and replace roof with hauling away old roofing material.

It was decided that the board needed to go back to the lowest bidders and request a quote to see what the cost would be to remove the cupola. Tabled to the next meeting.

**Sealed Bids for the Township Hall Roof:** The leaking problem with the Township Hall roof has been due to the shrinking of the rubber roof which has shrunk by 2 inches around the edges causing leaks, cracks in the cement blocks and peeling paint. The following bids were presented to the board:

Lake Front Roofing \$25,175.30 which included stripping and redoing roof replacement of rubber and covered with asphalt drip edge. This option came with a 10 year warranty.

Secure Roofing \$36,000.00 which included tearing off roof and installing new rubber roof with a 20 year warranty. Option 2 – \$7680.00 for the repair of the existing roof. This would include installing new metal and black asphalt to patch 3 feet around the perimeter of the roof.

Van Beck Roofing \$21,209.00 which included replacing with a new rubber system removing 2' around the perimeter. Option 2- \$10,105.00 included repairing 2' around the perimeter of the roof and Option 3- \$6693.00 including repairing only 2' around the perimeter with a 2 year warranty on labor. Questions were presented regarding what would be the future plans for the building. Many ideas were presented regarding uses for the building and other options if building was no longer utilized. Supervisor Owen thanked everyone for their input.

*A Motion made by Owen and seconded by Galdikas to accept the bid of 7680.00 with Secure Roofing with an added warranty and contingent on it being done before winter. Roll call vote was taken: Black, Galdikas, Owen and King. Motion carried.*

**Township Well:** Supervisor Owen presented the estimated cost to the township for the repair of the well from earlier repairs. Currently 1 well is still down but can be repaired without disruption to the water supply. The cost will not be completely known until the job is started and extent of the repair is discovered. Supervisor Owen was requesting approval on contacting the contractor to complete the repair. It is estimated that the repair could cost at the most \$6,100.00. Owen also mentioned that the board needed to move forward with the new collection process for the water billing.

*A motion was made by Galdikas and seconded by Black to move forward with the repairs on the municipal well. Roll call vote was taken: Yes – Black, Galdikas, Owen and King. Motion carried.*

**Halloween Trick or Treat Hours:** Hours were set for October 31<sup>st</sup> from 5 to 7 pm. *A motion was made by Owen and seconded by Black to keep the Halloween Trick or Treat hours from 5 to 7 pm on October 31<sup>st</sup>. All voted “Aye.” Motion carried.*

**Payment of the Bills:** *A Motion was made by Black and seconded by Galdikas to pay the bills as presented. Roll call vote was taken: Yes – Black, Galdikas, Owen and King. Motion carried.*

**Correspondence -** Supervisor Owen read correspondence received at the meeting from Vicki Lindsey, Vicky Brown, Sandy Anderson, Kim Morris and Kim Kasinger who are volunteering to serve on the Community Center committee for the Township. Kim Morris offered to serve as the chair the committee.

Meeting adjourned at Owen/Black at 9:45 pm

Minutes submitted by: Jacquelyn King, Clerk